

## Forest School Toileting Policy

Date	Review Date	Coordinator	Nominated Governor
Nov 17		Janet Green	Janet Jarvis

### Introduction

At Forest School we are committed to safeguarding and promoting the welfare of children, volunteers and leaders. All staff responsible for the care of children will have read and understood the toileting policy and will carry out duties professionally. Where Forest school sessions are taking place off site the best toileting options will be decided upon and provisions made before sessions begin. All staff and volunteers are DBS checked.

### Aims and objectives

- To guide and reassure staff and parents/carers.
- To safeguard and care for children at Forest school.
- To act responsibly and care for the woodland environment.
- To encourage learners to manage their own basic needs.
- To maintain personal hygiene.

### Procedure

Encourage everyone to go to the toilet before leaving for the Forest school site. Discuss woodland toileting with the group at the beginning of the session and show them where the toileting facilities are.

Woodland toilets will include:

Wee tree

Dug latrine (trowel and gloves will be stored in the bag).

Potty

A natural screen provides privacy – area to be identified accordingly.

Queries and uncertainties are discussed and participants are reassured.

Water/wipes and anti-bacterial gel is available for hand washing.

A bag is available for used tissues to be disposed of responsibly in a bin away from the woodland site.

Where a woodland site is used often and for whole day workshops a portable-loo will be provided.

In a permanent Forest school site a dug latrine with a box and screen or a tree bog will be made available.

### Toileting kit

Toilet paper  
Wipes and bags  
Anti bacterial hand gel  
Gloves  
Trowel  
Bag for the trowel

<b>Role of the Governing Body</b>	<ul style="list-style-type: none"> <li>• The Governing Body has:             <ul style="list-style-type: none"> <li>▪ responsibility for the effective implementation, monitoring and evaluation of this policy</li> </ul> </li> </ul>
<b>Role of the Head Of Academy</b>	<ul style="list-style-type: none"> <li>• The Head Of Academy will:             <ul style="list-style-type: none"> <li>▪ ensure that the nominated member of staff is suitably trained, has sufficient time to undertake their role and an adequate budget to purchase any equipment required;</li> <li>▪ monitor and evaluate this policy</li> </ul> </li> </ul>

<b>Monitoring the Effectiveness of the Policy</b>	Annually the effectiveness of this policy will be reviewed, or when the need arises, and the necessary recommendations for improvement will be made to the governors.
<b>Links with other policies</b>	Forest School Policy Intimate Care Policy

<b>Head of School:</b>	Miss A. Dean	<b>Date:</b>	
<b>Chair of Governing Body:</b>	Mr. D. Mallalieu	<b>Date:</b>	